Meeting Minutes: COVID-19 Response Preparedness Review
Meeting under Chairmanship of Hon'ble Chief Minister held on 13\textsuperscript{th} March 2020 (12 PM) at CM Office, Vallabhbhavan

Attended By:

1. Mr Gopal Reddy, OSD & Additional Chief Secretary, Madhya Pradesh.
2. Mr Vivek Johri, Director General of Police
3. Mr. Ashok Barnwal, Principal Secretary to Chief Minister, M.P.
4. Mr. Sanjay Shukla, Principal Secretary, Medical Education, M.P.
5. Dr Pallavi Jain Govil, Principal Secretary, Public Health & Family Welfare, M.P.
6. Mr. Prateek Hajela, O.S.D. cum Health Commissioner, M.P.
7. Mr Manoj Agarwal, Commissioner, AYUSH
8. Mr. Faiz Ahmad Kidwai, Secretary, Tourism Department, M.P.
9. Mr. P. Narhari, Commissioner Public Relation, M.P.
10. Mr. O.P. Shrivastava, Director Public Relation, M.P.
11. Dr J. Vijay Kumar, Mission Director, National Health Mission, M.P.

The following was discussed:

- As such, it was told that the Union Health Minister has stated in Parliament advising against congregations and unnecessary travel.
- Government of India had already issued advisory for avoiding mass gatherings.
- Delhi Government has ordered for closure of all schools, colleges and cinema halls on 12-03-2020.
- The Maharashtra Assembly has decided to adjourn in view of the corona virus advisory.
- Experience in other countries, particularly, Italy that sudden requirements of staff and equipments, particularly, Ventilators.
- Due to paucity of Face Masks in the market, the Health Department in coordination with the Handloom Department has started the process of producing cloth masks which can be washed and reused.
It was decided that the following measures be adopted:
- Once the virus starts it spreads very rapidly. As such, it is important that all possible measures be adopted assuming the worse case scenario,
- Suspending schools and colleges except Board Exams,
- Closing Cinema halls, suspending bio-metric attendance of employees, stopping official travel, postponement of official meetings and trainings, and public gatherings,
- Urging religious heads to reduce or curtail religious gatherings,
- Keep close watch on the situation in the neighbouring states of Chhattisgarh, Maharashtra, Uttar Pradesh, Rajasthan,
- Ensure adequate funds are made available for handling the situation.

Approved by Chief Secretary

(Prateek Hajela)
O.S.D. cum Health Commissioner
Madhya Pradesh

Copy to:
1. Principal Secretary to Chief Minister, Madhya Pradesh.
2. Chief Secretary, Government of Madhya Pradesh.
3. OSD cum Additional Chief Secretaries, Government of Madhya Pradesh.
4. All Additional Chief Secretaries, Government of Madhya Pradesh.
5. Director General of Police, Government of Madhya Pradesh.
6. PA to Health Minister, Health & Family Welfare, M.P.
7. All Principal Secretaries, Government of Madhya Pradesh.
8. Additional General of Police, SDMA, Madhya Pradesh.
9. All Divisional Commissioners, Madhya Pradesh.
11. All District Collectors, Madhya Pradesh.
12. All Superintendents of Police, Madhya Pradesh.
13. All Heads of Departments, Madhya Pradesh.
14. All Regional Directors, Department of Health & Family Welfare, M.P.
15. All Chief Medical and Health Officers, Madhya Pradesh.

O.S.D. cum Health Commissioner
Madhya Pradesh